

GUIDELINES FOR ATTENDING THE E-AGM AND COMPLETING THE PROXY FORM

1. For shareholders who wish to attend the E-AGM:

1.1 Please fill the E-AGM Registration Form attached to these Guidelines. Please ensure that you **clearly provide your e-mail address and mobile number which will be used for the registration** together with the required identification documents for verification of the right to attend the E-AGM:

- For individuals: a copy of valid Identity Card / Passport / Other Government issued identity document with self-attestation.
- For juristic persons: a duly executed power of attorney or proxy form along with the supporting documents as set out below.

Please also send the E-AGM Registration Form along with the required documents to the Company **by 16th April 2021** via email or mail to the following address:

- By e-mail: ir@cn-thai.co.th OR
- By mail: Company Secretary Department -727 La Salle Road, Bangna Tai, Bangna District, Bangkok 10260

1.2 After the Company has received documents outlined above, the Company will undertake a verification process to confirm the shareholders' right to attend the Meeting. Once verification is complete, the Company will send an email containing the **Username** and **Password** along with the **Weblink** to attend the E-AGM. Please do not share the Username and Password with anyone. **In case you lose the Username and Password, or do not receive username & password by 19th April 2021, please contact the Company immediately.**

1.3 The email with the username and password will also include detailed instructions which we advise you to read prior to start of the meeting. You will be allowed to Login and join the E-AGM 60 minutes before the meeting time. However, the broadcasting will commence at the meeting time only

1.4 You will have the option to vote "Approve", "Disapprove" or "Abstain" for each agenda item. If you do not cast your vote for a particular agenda item, the system will automatically count your vote as "Approve".

1.5 Should you face any technical problems with the E-AGM system before or during the meeting, please contact Quidlab Co., Ltd. which is the Company's E-AGM platform provider. The Company will provide various channels that you can contact Quidlab Co., Ltd. in the email with the username and password.

2. For shareholders who wish to appoint a proxy to attend the E-AGM:

Shareholders who are unable to attend the Meeting in person may appoint their own proxy or may appoint any one of the following Independent Directors to attend and vote on their behalf:

- Mr. Santi Grachangnetara, Chairman of the Board of Directors, Age: 76 years
Address: 727 La Salle Road, Bangna Tai, Bangna District, Bangkok 10260
- Ms. Nampung Wongsmith, Independent Director | Audit and Corporate Governance Committee Member | Chairperson of Risk Management Committee, Age: 63 years
Address: 727 La Salle Road, Bangna Tai, Bangna District, Bangkok 10260
- Mr. Suriyon Tuchinda, Independent Director | Audit and Corporate Governance Committee Member, Age: 63 years
Address: 727 La Salle Road, Bangna Tai, Bangna District, Bangkok 10260
- Mr. Suphon Tubtimcharoon, Independent Director, Age: 70 years
Address: 727 La Salle Road, Bangna Tai, Bangna District, Bangkok 10260

None of the above Directors has any special interest in any of the agenda items. Shareholders are requested to send the executed Proxy Form (**Enclosure 6**) and together with required supplementary documents (as listed below) to send to the Company by **16th April 2021** via email or mail to the following address:

- By e-mail: ir@cn-thai.co.th OR
- By mail: Company Secretary Department - Christiani & Nielsen (Thai) Public Company Limited, at 727 La Salle Road, Bangna Tai, Bangna District, Bangkok 10260

REQUIRED DOCUMENTS FOR PROXY

1.If a shareholders is a natural person:

1. A completed proxy form with original signatures of both Grantor and Proxy AND
2. A copy of valid Identity Card / Passport with original signature of Grantor AND
3. A copy of valid Identity Card / Passport with original signature of Proxy

2.If a shareholder is a Juristic Person

1. The completed proxy form with original signatures of authorized persons of such Juristic person (Grantor) including stamp/seal (if any) and Proxy's original signature AND
2. The certified true copy of registration of such Juristic person which has been issued not more than 1 year before the date of the AGM (Grantor) AND
3. The certified true copy of valid Identity Card / Passport of authorized persons of such Juristic person (Grantor) AND
4. The certified true copy of valid Identity Card / Passport of Proxy

NON-THAI NATIONAL or A JURISTIC PERSON REGISTERED OUTSIDE THAILAND:

All the documents as described above, or their equivalent are required. In case the documents are not in Thai or English, an English translation, certified by the Shareholder (or the authorized directors(s) in case of a Juristic Person) is also required.

3. Channels for shareholders' suggestions/questions about the business, industry, the Company's operations, or any of the agenda items to be considered in the E-AGM:

- 3.1 During the E-AGM, shareholders attending the E-AGM will be able to submit their suggestions or questions via the e-meeting platform.
- 3.2 Shareholders also have the ability to submit their suggestions or questions prior to the E-AGM through the following channels:
 - E-mail: ir@cn-thai.co.th
 - Tel: 02-338-8079 / 02-338-8077 (Investor Relations)
 - Address: Investor Relations - Christiani & Nielsen (Thai) Public Company Limited, at 727 La Salle Road, Bangna Tai, Bangna District, Bangkok 10260
 - CNT IR Line QR code:

